

EasyTech Pacing Calendar - Kindergarten

The Pacing Calendar provides a suggested order of assignments and timing for utilizing the EasyTech curriculum in your classroom. For planning purposes, each week contains approximately 30 minutes of curriculum delivered through whole group, independent or guided practice implementation models.

Prior to beginning the school year, it is recommended that you create student technology portfolios (digital or print) to provide students a way to share their learning. The portfolio may include EasyTech certificates, reports, and Application Exercise entries and work products. Pictures are a great way to show your students the learning process and can be used at the end of the year for a class slideshow or a technology showcase.

Digital Literacy Concept	Month 1	Curriculum Title	Implementation Model	Type	Time (in minutes)
Online Safety	Week 1	Working Online	Whole Group	Discussion	30
		Working Online Reflection	Whole Group	Application Exercise	5
	Week 2	Following Computer Rules	Whole Group	Application Exercise	20
	Week 3	Open Communication	Whole Group	Discussion	30
		Open Communication Reflection	Whole Group	Application Exercise	5
	Week 4	Safe Site Strategies	Whole Group	Discussion	30
		Safe Site Strategies Reflection	Whole Group	Application Exercise	5

Tips & Suggestions - During this first month, have student helpers "drive" the teacher computer & take over the log in steps with instructions/reminders from other students. Demonstrate how to log out, and have students take turns logging in/out throughout the week. This step will be essential as you move in to independent practice in the coming weeks.

Digital Literacy Concept	Month 2	Curriculum Title	Implementation Model	Type	Time (in minutes)
Computer Fundamentals	Week 1	Computer Fundamentals: Mouse, Select, Drag, and Double-click	Whole Group	Lesson	8
		Computer Fundamentals: Mouse, Select, Drag, and Double-click	Independent	Lesson	8
		Computer Fundamentals: Processors, Input and Output Devices	Whole Group	Lesson	9
	Week 2	Computer Fundamentals: Processors, Input and Output Devices	Independent	Lesson	9
		Computer Fundamentals: Symbols of Technology	Whole Group	Lesson	12
		Computer Fundamentals: Symbols of Technology	Independent	Lesson	12
	Week 3	Keyboarding: Locate and Type Letters A, B, C, D, and E	Whole Group	Lesson	7
		Keyboarding: Locate and Type Letters A, B, C, D, and E	Independent	Lesson	7
Keyboarding		Keyboarding: Locate and Type Letters F, G, H, I, and J	Whole Group	Lesson	7
		Keyboarding: Locate and Type Letters F, G, H, I, and J	Independent	Lesson	7
	Week 4	Keyboarding: Locate and Type Letters K, L, M, N, and O	Whole Group	Lesson	6
		Keyboarding: Locate and Type Letters K, L, M, N, and O	Independent	Lesson	6
		Keyboarding: Locate and Type Letters P, Q, R, S, and T	Whole Group	Lesson	6
		Keyboarding: Locate and Type Letters P, Q, R, S, and T	Independent	Lesson	6

Tips & Suggestions - As you and your students work through the keyboarding unit, create age-appropriate custom guided practices to provide opportunities for practice. If you have a student who presses every key all at once, try using a special band aid around the pointer finger to reinforce 'one finger, one key' at a time. Use your tech buddies during this unit for coaching and proper use of equipment.

Digital Literacy Concept	Month 3	Curriculum Title	Implementation Model	Type	Time (in minutes)
Keyboarding	Week 1	Keyboarding: Locate and Type Letters U, V, W, X, Y, and Z	Whole Group	Lesson	10
		Keyboarding: Locate and Type Letters U, V, W, X, Y, and Z	Independent	Lesson	10
	Week 2	Beginning Sounds	Guided Practice	Application Exercise	20
	Week 3	Keyboarding: Locate and Type Numbers	Whole Group	Lesson	10
		Keyboarding: Locate and Type Numbers	Independent	Lesson	10
	Week 4	Typing Numbers	Guided Practice	Application Exercise	30

Tips & Suggestions - Gradually releasing the responsibility of logging in and interacting with the lessons can go more smoothly by assigning "tech buddies" to coach or assist as needed. The 'teach, not touch' or 'point, not press' approach is an effective way for peer helpers or tech buddies to coach but not take over for students who are struggling.

Digital Literacy Concept	Month 4	Curriculum Title	Implementation Model	Type	Time (in minutes)
Keyboarding	Week 1	Keyboarding: Cursor, Spacebar, Backspace, Enter, and Words	Whole Group	Lesson	9
		Keyboarding: Cursor, Spacebar, Backspace, Enter, and Words	Independent	Lesson	9
	Week 2	Clapping Syllables	Guided Practice	Application Exercise	30
	Week 3	Keyboarding: Cursor, Arrows, and Tab	Whole Group	Lesson	9
		Keyboarding: Cursor, Arrows, and Tab	Independent	Lesson	9
	Week 4	Keyboarding: Shift Key for Capitals and Symbols	Whole Group	Lesson	10
		Keyboarding: Shift Key for Capitals and Symbols	Independent	Lesson	10

Tips & Suggestions - Have struggling students pair up with their tech buddies to review/revisit any lessons with a score of less than 90%. Utilize age-appropriate custom guided practices and encourage students to open documents where they can type the alphabet, names, high frequency words, or copied sentences out of story books. Use your imagination, or ask the students what they'd like to type.

Digital Literacy Concept	Month 5	Curriculum Title	Implementation Model	Type	Time (in minutes)
Multimedia	Week 1	Multimedia: Drawing Lines and Shapes to Tell a Story	Whole Group	Lesson	9
		Multimedia: Drawing Lines and Shapes to Tell a Story	Independent	Lesson	9
	Week 2	Portrait of Myself	Guided Practice	Application Exercise	30
	Week 3	Multimedia: Drawing and Filling Shapes Using Graphics Tools	Whole Group	Lesson	12
		Multimedia: Drawing and Filling Shapes Using Graphics Tools	Independent	Lesson	12
	Week 4	Drawing a Vehicle	Guided Practice	Application Exercise	15

Tips & Suggestions - Extend student practice with digital drawing and painting by encouraging students to create artwork for an "Art Gallery Show" and to display in the hallway or on bulletin boards. Remember to print or save your students' work and include it in their tech portfolios.

Digital Literacy Concept	Month 6	Curriculum Title	Implementation Model	Type	Time (in minutes)
Computational Thinking	Week 1	Computational Thinking: Patterns	Whole Group	Lesson	15
		Computational Thinking: Patterns	Independent	Lesson	15
	Week 2	Spirit Day T-Shirts	Guided Practice	Application Exercise	20
Visual Mapping	Week 3	Visual Mapping: Groups and Labels	Whole Group	Lesson	12
		Visual Mapping: Groups and Labels	Independent	Lesson	12
	Week 4	Living Things	Guided Practice	Application Exercise	15

Tips & Suggestions - Remind students that patterns can be found in things that they see and do everyday. The days of the week form a pattern every month. Have your students come up with other ways that they see and use patterns every day. Remember to review and model repeatedly during whole group instruction.

Digital Literacy Concept	Month 7	Curriculum Title	Implementation Model	Type	Time (in minutes)
Visual Mapping	Week 1	Visual Mapping: Attributes and Linking	Whole Group	Lesson	12
		Visual Mapping: Attributes and Linking	Independent	Lesson	12
	Week 2	Our Community	Guided Practice	Application Exercise	30
Keyboarding (Review)	Week 3	Keyboarding: Locate and Type Letters A, B, C, D, and E (Practice/Review)	Independent Practice	Lesson	7
		Keyboarding: Locate and Type Letters F, G, H, I, and J (Practice/Review)	Independent Practice	Lesson	7
		Keyboarding: Locate and Type Letters K, L, M, N, and O (Practice/Review)	Independent Practice	Lesson	6
	Week 4	Keyboarding: Locate and Type Letters P, Q, R, S, and T (Practice/Review)	Independent Practice	Lesson	6
		Keyboarding: Locate and Type Letters U, V, W, X, Y, and Z (Practice/Review)	Independent Practice	Lesson	10
			Independent Practice	Lesson	

Tips & Suggestions - To assist with visual mapping, make sure you have proper software or online mapping resources that your students have quick and easy access to. This is the perfect time of the year to put together mini projects that end in digital publications which highlight the entire year's learning.

Digital Literacy Concept	Month 8	Curriculum Title	Implementation Model	Type	Time (in minutes)
Keyboarding (Review)	Week 1	Keyboarding: Locate and Type Numbers (Practice/Review)	Independent Practice	Lesson	10
		Keyboarding: Cursor, Spacebar, Backspace, Enter, and Words (Practice/Review)	Independent Practice	Lesson	9
	Week 2	Keyboarding: Cursor, Arrows, and Tab (Practice/Review)	Independent Practice	Lesson	9
Online Safety	Week 3	Netiquette and Cyberbullying	Whole Group	Discussion	30
		Netiquette and Cyberbullying Reflection	Whole Group	Application Exercise	5
	Week 4	Safe Site Strategies (Review)	Whole Group	Discussion	30

Tips & Suggestions - Utilize age-appropriate custom guided practices to provide additional opportunities for practice. Have students use drawing software and text options to create a "Welcome to Kindergarten" mini-poster for next year's students.

Digital Literacy Concept	Month 9	Curriculum Title	Implementation Model	Type	Time (in minutes)
Online Safety	Week 1	Open Communication (Review)	Whole Group	Discussion	30
	Week 2	Summer Online Safety Poster	Small Group	Application Exercise	45
	Week 3	Summer Online Safety Poster (Presentations)	Small Group	Application Exercise	
	Week 4	Technology Showcase (Optional)	Whole Group		

Tips & Suggestions - Online safety is important to revisit at the end of the year to remind students that they need to be smart when online whether at home or at school. Provide parents with resources to help them keep their students safe online. See the Parent Online Safety Guide linked below. Provide students and parents with ideas for continuing to practice their digital literacy skills during the summer.

[Parent Online Safety Guide](#)